



Physical Security Interoperability Alliance

PLAI Working Group Meeting Minutes July 8, 2015

Conference Call Details		(862) 902-0260	Access Code : 9173975
Australia	(08) 9520 3110	Netherlands	084 001 0003
Austria	0820 987601	South Korea	0160 -0-1073
Austria	0820 444599	United Kingdom	0844 410 0400 - 5p/min
Belgium	070 27 00 01	United Kingdom	8545508 - 15p/min
Germany	01805 016070 - 0.15€/min	United States	(605) 475-4120

Reminder of PSIA Operating Policy

Antitrust

The discussion should not address market allocation, pricing, or similar anticompetitive matters.

Intellectual Property

If a participant knows his or her company has patent claims that cover a portion of the spec or standard under discussion, he or she is obligated to disclose those claims, and the company must either agree to negotiate RAND (Reasonable and Non-Discriminatory) license terms or the WG will have to try to work around the claims (and the company may be asked not to participate further if this happens repeatedly).

Agenda:

1. Minutes of last meeting
2. PLAI Implementation
 - a. Review of progress for implementation guide
 - b. Next steps – outstanding questions
 - c. PLAI agent
 - d. Website/marketing
3. ASIS
 - a. Commercial strategy document
 - b. Meeting room and vendor badging plans
 - c. Interim webinar
 - d. Planning steps to ASIS (working backwards)
4. Any other business
5. Next meeting/time

Attendance:

- Darren Bain, RightCrowd
- Shayne Bates, Microsoft Global Security
- Peter Thomas, Gallagher
- Steve Bell, Gallagher
- Josh Jackson, Stanley
- Todd Eberwine, Allegion
- Jeffrey Longo, Kastle Systems



Discussion:

- Meeting opened at 5:00pm EST
- Steve asked if we can get a NZ dial in number for FreeConference?
- Peter Thomas has provided a great document that details the implementation reasons, steps and guidelines for putting PLAI adapter in place (either from a PACS or for a systems integrator from some other system). Darren advised that he is currently reviewing this document and will get it out for technical review with Jeffrey and Mohammad and then wider PLAI/PSIA review. Having this document in place will be an important part of the PLAI initiatives. A large thanks to Peter for his efforts in putting this document together
- PLAI website – the aim with the PLAI website is to provide the:
 - Background of PLAI and who the participants are
 - How to get involved
 - Answer any questions that people might have
 - Guide them on how to get an implementation completed
- The background and how to get involved are already in place and will just be updated where required. The Strategy Document (FAQs) that is currently in progress will be an important part of this content and will also set the messages that PLAI/PSIA portray into the market. The implementation guide and test tools will then provide all of the technical information and assistance that is required to allow people to progress.
- ASIS planning
 - The FAQs that have been under discussion have largely been responded to and Darren is completing the collation of these into the Corporate Strategy Document that will house these going forward. Darren to distribute this for review and discussion prior to the next meeting
 - Room availability for ASIS was discussed and some members are identifying if their companies will have a room suitable for this that PLAI could utilize for about 2 hours during ASIS (this would need to be on one of the latter days of the conference if the concept of people badging at vendor PLAI readers on the floor is to be meaningful)
 - The idea floated at the last meeting was that when people register for the PLAI event they will be sent a means of getting a mobile credential that they can then use at a designated reader when they go to any of the member vendor stands. When they then attend the PLAI meeting they will be able to see where they have been at the show and a prize will potentially be offered for anyone who has been to all of the stands. This activity needs to be progressed
 - Darren advised there are only 6 meetings of the PLAI group remaining before the ASIS conference and we need to put a plan together working backwards from the conference dates to ensure we achieve all of the outcomes and get good participation
 - Some expected activities
 - Conference starts on 9/28
 - Interim webinar needs to be planned and executed
 - Vendor readers need to be devised
 - PLAI presentation needs to be devised and completed
 - Invitations need to be sent out
 - Web site needs to be updated
- Shayne asked that we consider having a social event for PLAI during ASIS
- Meeting closed at 5:25pm EST



New/Open Action Items:

- (opened 4/29/2015) Update website with verbiage on how to get more details on PLAI and how to progress an implementation (**Darren/Debbie/Dave Bunzel**)
- (opened 3/4/15) Microsoft to check on availability of LDAP/Active Directory expert to bless our efforts and confirm we are on the right track. Ongoing discussion.
- (opened 4/29/2015) PLAI Implementation guide development – in progress for end of June – Darren Bain for initial review and progress
- (opened 5/13/2015) Dave Bunzel and Darren to progress discussions to determine the response on the PLAI agent and advise
- (opened 7/8/2015) Determine if there is a NZ number for FreeConference (Dave/Debbie)

Closed Action Items

Closed action items will be removed after 1 week of appearing as closed in the minutes

- None

Next Meeting: July 22, 2015 5pm EST